



SEAFRONT SUNDAY PITCH APPLICATION

Sunday: 24th September 2023

General Information

Name: _____

Address: _____

Post code: _____

Email: _____ Tel: _____

Business Name: _____

What do you do/sell? _____

It is requirement that traders must hold valid public liability insurance.

Public Liability Insurance Held? _____ Public Liability amount of cover £ _____

Pitch Information

		Standard	/	Large	
Pitch Type:	Business/Trade/Retail (non-food)	<input type="checkbox"/>	£35.00	£45.00	<input type="checkbox"/>
	Business/Trade/Retailing (including food items)	<input type="checkbox"/>	£45.00	£55.00	<input type="checkbox"/>
	Commercial primarily food/catering	<input type="checkbox"/>	£75.00	£85.00	<input type="checkbox"/>
	Charity	<input type="checkbox"/>	£20.00	£30.00	<input type="checkbox"/>

**Standard pitch is up to 3x3 metre. Large pitch is up to 4m x 4.5m. Larger pitch sizes may be possible on application.*

or

Pitch Size Required: _____x_____ (Metres)

On your pitch: Gazebo Size: _____x_____ (Metres)

Trailer Size: _____x_____ (Metres)

Generator Y/N

Vehicle (i.e food van) Make & Model: _____

Print Name - _____ Signature - _____

St John Seafront Sunday

Terms & conditions

1. The organiser of the event is St John Ambulance LBG.
2. Stallholders are responsible for providing all their own equipment, gazebos, weights, tables, etc. Electrical supplies for pitches are not provided and stallholders requiring power will need to make their own arrangements for this to be provided. The use of a generator on a stall must be notified to the event organiser on the booking form.
3. Please ensure that you book the correct size pitch for your setup, being sure to include your gazebo and any extra storage areas that may be required. Please also be aware that clearways must be maintained behind and in front of the pitches and equipment, stock and cases etc should not be left where they could create a trip hazard to members of the public.
4. Payment for pitches must be received by the date on the invoice or the booking will not be confirmed. Cancellations of booking made by a stallholder before 1st September, will be entitled to receive a refund (less a £10 administration fee). Cancellations after 1st September 2023 or no-shows on the day, will not be refunded. In the event that the event has to be cancelled or rescheduled to an alternate date, stallholders will be given the option to transfer to the alternate event at no cost or a full refund will be given.
5. It is a condition of booking that stallholders must hold their own public liability insurance. It is a requirement of attendance at the St John Seafront Sunday that you provide us with a copy of your certificate at least one week prior to the event and a copy is with you on the day of the event and available for inspection if requested.
6. If you sell food products on your stall, you must be registered with the Office of Environmental Health and Pollution Regulations and comply with their guidelines. This includes the provision of adequate hand washing facilities. Please be advised that Environmental Health Officers may carry out food hygiene inspections at the event.
7. We ask that you consider the environment and where possible, use only recyclable/compostable products and avoid the use polystyrene products for serving.
8. Exact location of pitches cannot be guaranteed. An event plan will be produced and circulated in the weeks before the event.
9. Stallholders need to be in position by 8am on Sunday 24th September after which time the seafront will be closed to all vehicular traffic. Stalls must remain in position until 5pm.
10. All stallholders must comply with any health & safety instructions of the event organiser. Please ensure that your stall is safely set up and that periodic checks are made throughout the event to ensure that structures, tie downs, weights etc are in place and effective.